

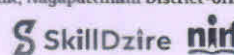
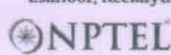


# ARIFA INSTITUTE OF TECHNOLOGY

(Approved by AICTE, New Delhi and Affiliated to Anna University, Chennai)

Arifa Knowledge Village

Esanoor, Keelaiyur Post, Thirukkuvai Taluk, Nagapattinam District -611103



AIT/Office/Announcement/2024 -2025/ICC/02

DATE: 16.01.2025

## INTERNAL COMPLAINTS COMMITTEE

As per the guidelines of the university grants commission (UGC) and the internal complaints committee of ARIFA INSTITUTE OF TECHNOLOGY is here by constituted. This committee will providing a confidential mechanism for filling complaints, conducting fair inquiries.

Sl.No.	Name	Category	Present Designation / ccupation	Mobile Numbers	E-mail id	Address
1	Dr. GIFTSON SAMUEL G	CHAIRMAN	Principal	7010040968	giftsam2k@gmail.com	3, SECOND CROSS, MASS NAGAR-KARAIKAL 609702 Others-KARAIKAL
2	Mr. THAMEEM ANSARI K.A	MEMBER	Others-NGO	9884045369	support@compassclock.in	KURAVAPULAM-VEDARANYAM 614810 Nagapattinam
3	Mr. POONKUNRAN K	MEMBER	Assistant Professor	9843865038	ait.hodsnh@gmail.com	8/15 kuravapulam west-vedaranyam 614808 Nagapattinam
4	Mrs. KANIMOZHI K	MEMBER	Eminent Professor	7538813094	ait.hodeee@gmail.com	1/30, MARIAMMAN KOVIL STREET, SOLAVITHYAPURAM-NAGAPATTINAM 611103 Nagapattinam
5	Dr. SAKTHI S	MEMBER	Eminent Professor	9003795342	sakthimechuce@gmail.com	1/65 SANKARADDEVAN KADU, VETTAIKARANIRUPPU-KILVELUR 611110 Nagapattinam
6	Mrs. KALAIVANI K	MEMBER	Assistant Professor	9677558018	kalaianbarasu37@gmail.com	11 b, koothadevan kadu-vedaranyam 614810 Nagapattinam

### Terms of the internal complaints committee:

The internal complaints committee shall have a tenure of three years. The committee will convene at least once every six months to review complaints and make solutions.

### Functions of the Internal complaints committee :

- ✓ To address issues of sexual harassment and ensure a safe and respectful environment for all students and staffs.
- ✓ To approach every complaint without bias, ensuring both the complainant and the accused receive fair treatment.
- ✓ To attribute criminal liability to military commanders and other superiors that is employed with some frequency.
- ✓ To promote prevention strategies and bystander intervention.

- ✓ To organize training and workshops to educate employees and stakeholders about the nature of sexual harassment, prevention, and their rights and responsibilities.

All selected members are requested to adhere to the responsibilities outlined and actively participate in the meetings.

  
Principal 16/01/25

- Copy to:
1. The Chairman
  2. All HoDs / Noticeboards
  3. IQAC