

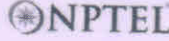


# ARIFA INSTITUTE OF TECHNOLOGY

(Approved by AICTE, New Delhi and Affiliated to Anna University, Chennai)

Arifa Knowledge Village

Esanoor, Keelaiyur Post, Thirukkuvilai Taluk, Nagapattinam District-611103



AIT/Office / Order / 2024 -2025/01

DATE: 19.06.2025

## OFFICE ORDER

In view of Arifa Institute of Technology, to uphold institutional integrity, transparency and ethical governance, the following faculty member is hereby appointed as the Chief Vigilance Officer (CVO).

DESIGNATION	NAME
Chief vigilance Officer (CVO)	Mr G.Sundar, Assistant professor, Head of the department, Department of electronics and communication engineering, AIT

Email ID : [sundar@ece.aitech.org.in](mailto:sundar@ece.aitech.org.in)  
Mobile number : 8946044493

### Roles and Responsibilities :

The chief vigilance officer shall be responsible for:

- ✓ To examines and suggests improvements to existing rules.
- ✓ To implements and enforces regular and surprise inspections to detect system failures.
- ✓ To ensure the speedy processing and resolution of vigilance and disciplinary cases.
- ✓ To maintain surveillance on officers with doubtful integrity.

### Implementation and Compliance:

All faculty members, administrative staff, and relevant departments are directed to extend their full cooperation to the chief vigilance Officer to maintaining of proper surveillance on officers of doubtful integrity.

  
Principal 19/06/25

- Copy to: 1. The Chairman  
2. All HoDs / Noticeboards  
3. IQAC